

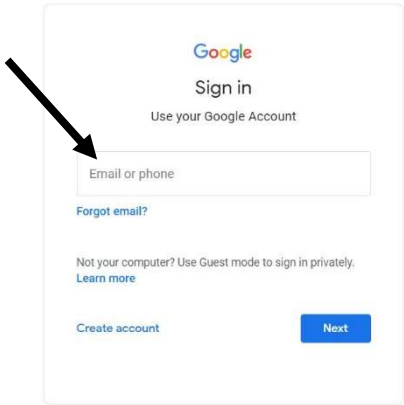


### How to set up Canvas and log on to communicate with your child's teacher.

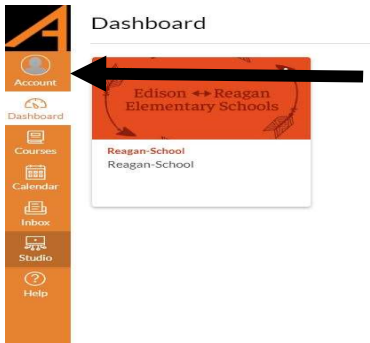
Step One: Student opens Canvas log-in page. You can click the link below or go through the website.  
<https://goarrows.instructure.com/login/saml>



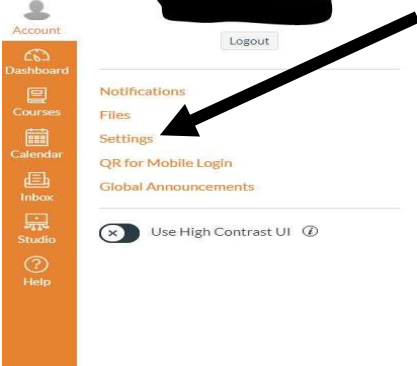
Step Two: Student signs into their Canvas Account using their email and password (these can now be found on their orange folders).



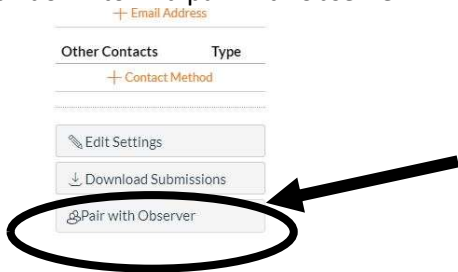
Step Three: Student taps account.



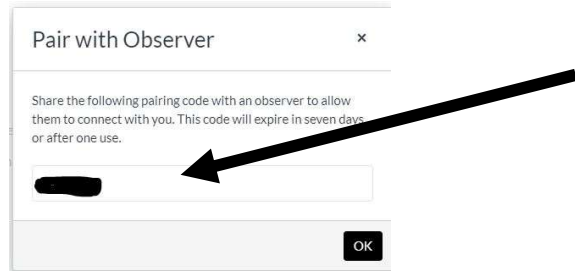
Step Four: Student taps settings.



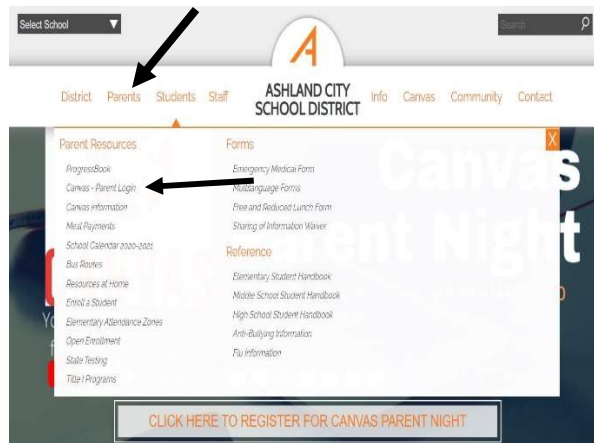
Step Five: On the right-hand side, student clicks pair with observer. If are on a mobile device, you may have to scroll down to find pair with observer.



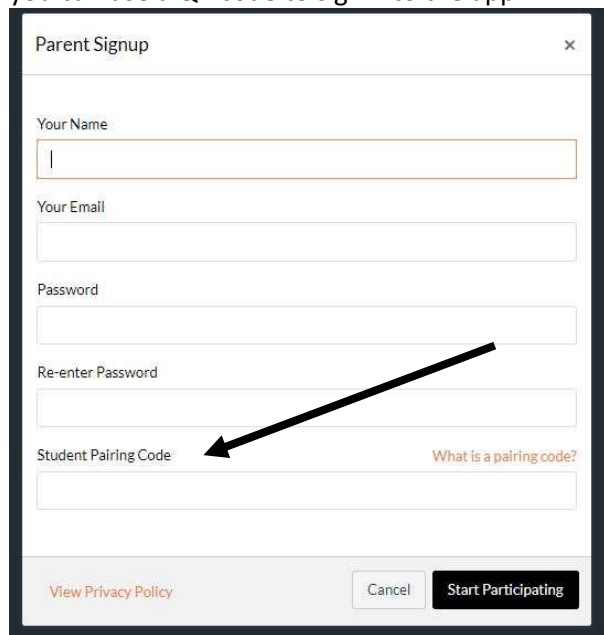
Step Six: Copy or write down the code that is generated to pair with the student's account. If you have multiple students, you will need to repeat these steps for each child.



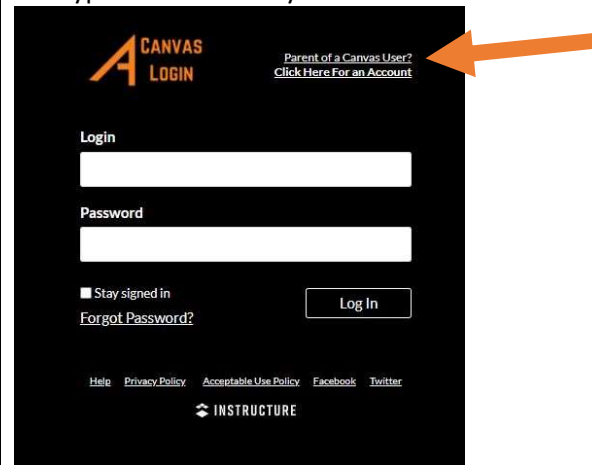
Step Seven: Download the Canvas App on the App Store or on Google Play. You can also sign into Canvas through the website.



Step Nine: Be sure to write down your password when you create your account. You will put in the student pairing code to connect your student to the parent account. Once you make an account you can use a QR code to sign into the app.



Step Eight: Sign up for a parent account. If you are on an app it will ask you for the name of the school and you will type in Ashland City Schools.



Step Ten: Choose your notifications settings when it pops up at the top of the screen (you can even add your cell phone number).

To message your child's teacher, you will go to INBOX-→

Compose a New Message → Choose your Course → Write your message.

