

ASHLAND CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING
Organizational Meeting/Special Meeting
January 8, 2018 7:00 p.m.

Ashland City School District Central Office
1407 Claremont Avenue
Ashland, Ohio 44805

I. ROLL CALL

Mr. Gravitt Mr. Heimann Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

II. OATH OF OFFICE – NEW BOARD MEMBER AND RE-ELECTED BOARD MEMBERS

The Treasurer will administer the oath of office to newly elected Board member Mr. Mike Heimann and re-elected Board members Mr. William Gravitt, III and Dr. James Wolfe.

III. NAME MR. WILLIAM GRAVITT, III PRESIDENT PRO TEMPORE

MOTION _____ SECOND _____

Mr. Gravitt Mr. Heimann Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

IV. PLEDGE OF ALLEGIANCE

V. ELECTION OF OFFICERS (O. R. C. 3313.14)

A. Nominations for President (*no second required*):

B. Election of President of the Board of Education for 2018:

- 1. **(If there is only one nomination)** Motion by _____ to close nominations and elect _____ President of the Board of Education for 2018. Second by _____.

ROLL CALL:

_____	_____	_____	_____	_____
Mr. Gravitt	Mr. Heimann	Mr. Lefelhoc	Mrs. Saffle	Dr. Wolfe
Carried _____	Failed _____	_____ to _____		

- 2. a. **(If there is more than one nomination)** Motion by _____ to close nominations for President. Second by _____.

ROLL CALL to close nominations for President:

_____	_____	_____	_____	_____
Mr. Gravitt	Mr. Heimann	Mr. Lefelhoc	Mrs. Saffle	Dr. Wolfe

- b. Roll call vote on election of President for 2018, each member being required to name his/her choice by voice roll call:

ROLL CALL to elect President:

_____	_____	_____	_____	_____
Mr. Gravitt	Mr. Heimann	Mr. Lefelhoc	Mrs. Saffle	Dr. Wolfe

_____ elected President.

[NEW PRESIDENT ASSUMES CHAIR]

C. Nomination for Vice-President *(no second required)*:

D. Election of Vice-President of the Board of Education for 2018:

- 1. **(If there is only one nomination)** Motion by _____ to close nominations and elect _____ Vice-President of the Board of Education for 2018. Second by _____.

ROLL CALL:

_____	_____	_____	_____	_____
Mr. Gravitt	Mr. Heimann	Mr. Lefelhoc	Mrs. Saffle	Dr. Wolfe
Carried _____	Failed _____	_____ to _____		

- 2. a. **(If there is more than one nomination)**
Motion by _____ to close nominations for Vice-President.
Second by _____.

ROLL CALL to close nominations:

_____	_____	_____	_____	_____
Mr. Gravitt	Mr. Heimann	Mr. Lefelhoc	Mrs. Saffle	Dr. Wolfe

- b. Roll call vote on election of Vice-President for 2018, each member being required to name his/her choice by voice roll call:

ROLL CALL to elect Vice-President:

_____	_____	_____	_____	_____
Mr. Gravitt	Mr. Heimann	Mr. Lefelhoc	Mrs. Saffle	Dr. Wolfe

_____ elected Vice-President.

[NEW VICE-PRESIDENT ASSUMES CHAIR]

VI. APPOINTMENT TO ASHLAND COUNTY-WEST HOLMES CAREER CENTER BOARD OF EDUCATION

A. Appointment

Motion to appoint Bryan Lefelhoc and Lindsey Saffle to the Ashland City School District seats on the Ashland County-West Holmes Career Center Board of Education, effective January 2018, for a three-year term ending December 31, 2020.

B. Appointment

Under Ohio law and Board of Education Policy, the Board wishes to make a motion to appoint Rick Ewing to the Ashland County-West Holmes Career Center Board of Education, effective January 2018, for a three-year term ending December 31, 2020. (EXHIBIT A)

MOTION _____ SECOND _____

Mr. Gravitt Mr. Heimann Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

VII. ESTABLISHMENT OF REGULAR MEETING DATES AND TIMES (O.R.C. 3313.15)

Motion to establish the dates of Regular Board Meetings beginning at 7:00 p.m. and Work Sessions beginning at 6:00 p.m. as follows, to be held at the Ashland City School District Central Office unless otherwise noted:

2 nd Monday of each month – Work Session	6:00 P.M.	* - If needed
4 th Monday of each month – Regular Session	7:00 P.M.	
JANUARY 29, 2018	JULY 23, 2018	
FEBRUARY 12, 2018 *	AUGUST 13, 2018 *	
FEBRUARY 26, 2018	AUGUST 27, 2018	
MARCH 12, 2018 *	SEPTEMBER 10, 2018 *	
MARCH 26, 2018	SEPTEMBER 24, 2018	
APRIL 16, 2018 *	OCTOBER 8, 2018 *	
APRIL 23, 2018	OCTOBER 22, 2018	
MAY 14, 2018 *	NOVEMBER 2018 NO Work Session	
MAY 29, 2018 (TUESDAY)	(OSBA Conference)	
JUNE 11, 2018 *	NOVEMBER 26, 2018	
JUNE 25, 2018	DECEMBER 10, 2018 *	
JULY 2018 NO Work Session	DECEMBER 17, 2018	

MOTION _____ SECOND _____

Mr. Gravitt Mr. Heimann Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

VIII. BOARD SERVICE FUND (O.R.C. 3313.15)

Motion to establish a Board Service Fund of \$5,000 from which reimbursement can be made to Board Members and the official representatives of the Board for expenses incurred for meetings wherein they represent the Ashland City School District.

MOTION _____ SECOND _____

Mr. Gravitt Mr. Heimann Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

IX. STANDING AUTHORIZATIONS

Motion to adopt the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer, Board President, and Superintendent.

- 1. Advances on Tax Settlements: Authorization for the Treasurer to secure advances on local taxes from the County Auditor when funds are available and payable to the district.
2. Investment of Inactive Funds: Authorization for the Treasurer to invest inactive and interim funds at the most productive interest rate whenever such funds are available in financial institutions in accordance with the District Investment Policy.
3. Payment of Bills: Authorization for the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when, if applicable, the merchandise has been received in good condition.
4. Borrowing Authority: Authorization for the Treasurer and Board President to borrow funds, if needed, within the limitations established by state and federal laws.

5. Issuing Purchase Orders: Authorization for Administration to issue Purchase Orders within adopted appropriations.
6. Employment of Staff: Authorization for the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
7. Accepting Resignations: Authorization for the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
8. Agents of the Board: Authorization to designate and authorize the Superintendent, or his designee, and the Treasurer to act as agents of the Board of Education in the application of all grants; to authorize the completion of all grant applications; and to authorize the Treasurer to appropriate funds for grants awarded, including the advancement of funds for later reimbursement when required by grant terms, without further Board approval.
9. Debt Service Resolution: Authorization for the Treasurer to complete all necessary fund-to-fund transfers to pay debt obligations.
10. Donations to the Ashland City School District Resolution: Authorization for the Superintendent and Treasurer to accept all donations to the school district on behalf of the Board of Education.
11. Appropriation Resolution Modifications: Authorization for the Treasurer to modify the appropriation resolution to re-direct funds previously appropriated to other appropriation accounts as requested by the Superintendent or his designee, provided that total fund appropriations are not increased and that the modifications are presented to the Board for ratification on or before the last day of the fiscal year.
12. Five-Year Financial Forecasts: Authorization for the Treasurer to file amended Five-Year Financial Forecasts with the proper State authorities.
13. Blanket Purchase Orders: Authorization of a blanket purchase order pursuant to Section 6320 of the Ashland City School District Board Policy, the Board hereby Authorizes the issuance of "blanket" purchase orders (certificates) by the District Treasurer, in the amount not to exceed \$400,000.

- 14. Beverages and Meals as a Public Purpose: The Board of Education authorizes, as a public purpose, the provision of meals and/or beverages to employees and attendees during meetings as a means of improving efficiency as authorized by the Superintendent.

MOTION _____ SECOND _____

Mr. Gravitt Mr. Heimann Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

X. ADOPTION OF FISCAL YEAR 2018 TAX BUDGET

The Superintendent and the Treasurer recommend that the budget covering the period July 1, 2018 through June 30, 2019 (Fiscal Year 2019) be adopted, and that the Treasurer be directed to submit copies as required to the Ashland County Budget Commission. Public hearing was held at 12:00 Noon on January 8, 2018. (EXHIBIT B)

MOTION _____ SECOND _____

Mr. Gravitt Mr. Heimann Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

XI. OHIO SCHOOL BOARD ASSOCIATION (OSBA) MEMBERSHIP AND APPOINTMENT OF LEGISLATIVE LIAISON AND STUDENT ACHIEVEMENT LIAISON

The Superintendent and Treasurer recommend renewing the membership in the Ohio School Boards Association (OSBA) for 2018, as well as subscriptions to the Briefcase and School Management News, for a total cost of \$6,116.00 (may vary dependent upon enrollment figures provided by the Ohio Department of Education), and to appoint the following Board members as Legislative Liaison and Student Achievement Liaison for 2018:

Legislative Liaison	Will Gravitt
Student Achievement Liaison	Dr. James Wolfe

MOTION _____ SECOND _____

Mr. Gravitt Mr. Heimann Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

XII. DISCUSSION

- A. STEM, Technology and Innovation**
- B. 2018-2019 Proposed Calendar**
- C. Strategic Plan Update**
- D. Construction Update**
- E. Other**

XIII. COMMENTS/QUESTIONS

- A. Public**
- B. Board Members**

XIV. EXECUTIVE SESSION

Whereas, as a public board of education may hold a executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

A. To consider one or more, as applicable, of the checkmarked items with respect to a public employee or official:

1. ___ Appointment
2. X Employment
3. ___ Dismissal
4. ___ Discipline
5. ___ Promotion
6. ___ Demotion
7. ___ Compensation
8. ___ Investigation of charges/complaints (unless public hearing requested).

- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.**
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.**
- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.**
- E. Matters required to be kept confidential by federal law or rules or state statutes.**
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.**

Now, therefore, be it resolved, that the Ashland City School Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) **A2, F** as listed above.

MOTION _____ SECOND _____

Mr. Gravitt Mr. Heimann Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

XV. ADJOURNMENT

Motion to adjourn the Work Session at _____ p.m.

MOTION _____ SECOND _____

Mr. Gravitt Mr. Heimann Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

REMINDER: Regular Meeting - January 29, 2018 at 7:00 p.m.