

**ASHLAND CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING**  
**Organizational Meeting**  
**January 9, 2017 7:00 p.m.**

Ashland City School District Central Office  
1407 Claremont Avenue  
Ashland, Ohio 44805

**6:55 p.m. PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2017 TAX BUDGET**

Public Hearing on the Tax Budget

**I. ROLL CALL**

\_\_\_\_\_  
Mr. Ewing

\_\_\_\_\_  
Mr. Gravitt

\_\_\_\_\_  
Mr. Lefelhoc

\_\_\_\_\_  
Mrs. Saffle

\_\_\_\_\_  
Dr. Wolfe

**II. PLEDGE OF ALLEGIANCE**

**III. ELECTION OF OFFICERS (O. R. C. 3313.14)**

A. Nominations for President (*no second required*):

\_\_\_\_\_  
\_\_\_\_\_

B. Election of President of the Board of Education for 2017:

1. ***(If there is only one nomination)*** Motion by \_\_\_\_\_ to close nominations and elect \_\_\_\_\_ President of the Board of Education for 2017. Second by \_\_\_\_\_.

**ROLL CALL:**

\_\_\_\_\_  
Mr. Ewing

\_\_\_\_\_  
Mr. Gravitt

\_\_\_\_\_  
Mr. Lefelhoc

\_\_\_\_\_  
Mrs. Saffle

\_\_\_\_\_  
Dr. Wolfe

Carried \_\_\_\_\_ Failed \_\_\_\_\_ to \_\_\_\_\_

- 2. a. **(If there is more than one nomination)**  
 Motion by \_\_\_\_\_ to close nominations for President.  
 Second by \_\_\_\_\_.

ROLL CALL to close nominations for President:

_____	_____	_____	_____	_____
Mr. Ewing	Mr. Gravitt	Mr. Lefelhoc	Mrs. Saffle	Dr. Wolfe

- b. Roll call vote on election of President for 2017, each member being required to name his/her choice by voice roll call:

ROLL CALL to elect President:

_____	_____	_____	_____	_____
Mr. Ewing	Mr. Gravitt	Mr. Lefelhoc	Mrs. Saffle	Dr. Wolfe

\_\_\_\_\_ elected President.

**[NEW PRESIDENT ASSUMES CHAIR]**

- C. Nomination for Vice-President *(no second required)*:

\_\_\_\_\_

\_\_\_\_\_

- D. Election of Vice-President of the Board of Education for 2017:

- 1. **(If there is only one nomination)** Motion by \_\_\_\_\_ to close nominations and elect \_\_\_\_\_ Vice-President of the Board of Education for 2017. Second by \_\_\_\_\_.

ROLL CALL:

_____	_____	_____	_____	_____
Mr. Ewing	Mr. Gravitt	Mr. Lefelhoc	Mrs. Saffle	Dr. Wolfe

Carried \_\_\_\_\_ Failed \_\_\_\_\_ to \_\_\_\_\_

- 2. a. ***(If there is more than one nomination)***  
 Motion by \_\_\_\_\_ to close nominations for Vice-President.  
 Second by \_\_\_\_\_.

ROLL CALL to close nominations:

_____ Mr. Ewing	_____ Mr. Gravitt	_____ Mr. Lefelhoc	_____ Mrs. Saffle	_____ Dr. Wolfe
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- b. Roll call vote on election of Vice-President for 2017, each member being required to name his/her choice by voice roll call:

ROLL CALL to elect Vice-President:

_____ Mr. Ewing	_____ Mr. Gravitt	_____ Mr. Lefelhoc	_____ Mrs. Saffle	_____ Dr. Wolfe
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\_\_\_\_\_ elected Vice-President.

**[NEW VICE-PRESIDENT ASSUMES CHAIR]**

**IV. APPOINTMENT TO ASHLAND COUNTY-WEST HOLMES CAREER CENTER BOARD OF EDUCATION**

**A. Appointment**

Motion to appoint Rick Ewing, Bryan Lefelhoc and Lindsey Saffle to the Ashland City School District seats on the Ashland County-West Holmes Career Center Board of Education, effective January 2017, for a three-year term ending December 31, 2019.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

_____ Mr. Ewing	_____ Mr. Gravitt	_____ Mr. Lefelhoc	_____ Mrs. Saffle	_____ Dr. Wolfe
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Carried \_\_\_\_\_ Failed \_\_\_\_\_ to \_\_\_\_\_

**V. ESTABLISHMENT OF REGULAR MEETING DATES AND TIMES (O.R.C. 3313.15)**

Motion to establish the dates of Regular Board Meetings and Work Sessions as follows, to be held at 7:00 p.m. at the Ashland City School District Central Office unless otherwise noted:

2<sup>nd</sup> Monday of each month – Work Session \* - If needed  
4<sup>th</sup> Monday of each month – Regular Session

JANUARY 23, 2017	JULY 24, 2017
FEBRUARY 13, 2017 *	AUGUST 14, 2017 *
FEBRUARY 27, 2017	AUGUST 28, 2017
MARCH 13, 2017 *	SEPTEMBER 11, 2017 *
MARCH 27, 2017	SEPTEMBER 25, 2017
APRIL 3, 2017 *	OCTOBER 9, 2017 *
APRIL 24, 2017	OCTOBER 23, 2017
MAY 8, 2017 *	NOVEMBER 13, 2017 <b>NO Work Session</b>
MAY 22, 2017	(OSBA Conference)
JUNE 12, 2017 *	NOVEMBER 27, 2017
JUNE 26, 2017	DECEMBER 11, 2017 *
JULY 10, 2017 *	DECEMBER 18, 2017

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

Mr. Ewing                      Mr. Gravitt                      Mr. Lefelhoc                      Mrs. Saffle                      Dr. Wolfe

Carried \_\_\_\_\_ Failed \_\_\_\_\_ to \_\_\_\_\_

**VI. BOARD SERVICE FUND (O.R.C. 3313.15)**

Motion to establish a Board Service Fund of \$5,000 from which reimbursement can be made to Board Members and the official representatives of the Board for expenses incurred for meetings wherein they represent the Ashland City School District.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

Mr. Ewing                      Mr. Gravitt                      Mr. Lefelhoc                      Mrs. Saffle                      Dr. Wolfe

Carried \_\_\_\_\_ Failed \_\_\_\_\_ to \_\_\_\_\_

**VII. STANDING AUTHORIZATIONS**

Motion to adopt the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer, Board President, and Superintendent.

1. Advances on Tax Settlements: Authorization for the Treasurer to secure advances on local taxes from the County Auditor when funds are available and payable to the district.
2. Investment of Inactive Funds: Authorization for the Treasurer to invest inactive and interim funds at the most productive interest rate whenever such funds are available in accordance with the District Investment Policy. The Depository Accounts are with Huntington Bank.
3. Payment of Bills: Authorization for the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when, if applicable, the merchandise has been received in good condition.
4. Borrowing Authority: Authorization for the Treasurer and Board President to borrow funds, if needed, within the limitations established by state and federal laws.
5. Issuing Purchase Orders: Authorization for Administration to issue Purchase Orders within adopted appropriations.
6. Employment of Staff: Authorization for the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
7. Accepting Resignations: Authorization for the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
8. Agents of the Board: Authorization to designate and authorize the Superintendent, or his designee, and the Treasurer to act as agents of the Board of Education in the application of all grants; to authorize the completion of all grant applications; and to authorize the Treasurer to appropriate funds for grants awarded, including the advancement of funds for later reimbursement when required by grant terms, without further Board approval.
9. Debt Service Resolution: Authorization for the Treasurer to complete all necessary fund-to-fund transfers to pay debt obligations.

- 10. Donations to the Ashland City School District Resolution: Authorization for the Superintendent and Treasurer to accept all donations to the school district on behalf of the Board of Education.
- 11. Appropriation Resolution Modifications: Authorization for the Treasurer to modify the appropriation resolution to re-direct funds previously appropriated to other appropriation accounts as requested by the Superintendent or his designee, provided that total fund appropriations are not increased and that the modifications are presented to the Board for ratification on or before the last day of the fiscal year.
- 12. Five-Year Financial Forecasts: Authorization for the Treasurer to file amended Five-Year Financial Forecasts with the proper State authorities.
- 13. Blanket Purchase Orders: Authorization of a blanket purchase order pursuant to Section 6320 of the Ashland City School District Board Policy, the Board hereby Authorizes the issuance of "blanket" purchase orders (certificates) by the District Treasurer, in the amount not to exceed \$400,000.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

Mr. Ewing                      Mr. Gravitt                      Mr. Lefelhoc                      Mrs. Saffle                      Dr. Wolfe

Carried \_\_\_\_\_ Failed \_\_\_\_\_ to \_\_\_\_\_

**VIII. ADOPTION OF FISCAL YEAR 2017 TAX BUDGET**

The Superintendent and the Treasurer recommend that the budget covering the period July 1, 2017 through June 30, 2018 (Fiscal Year 2018) be adopted, and that the Treasurer be directed to submit copies as required to the Ashland County Budget Commission. (EXHIBIT A)

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

Mr. Ewing                      Mr. Gravitt                      Mr. Lefelhoc                      Mrs. Saffle                      Dr. Wolfe

Carried \_\_\_\_\_ Failed \_\_\_\_\_ to \_\_\_\_\_

**IX. OHIO SCHOOL BOARD ASSOCIATION (OSBA) MEMBERSHIP AND APPOINTMENT OF LEGISLATIVE LIAISON AND STUDENT ACHIEVEMENT LIAISON**

The Superintendent and Treasurer recommend renewing the membership in the Ohio School Boards Association (OSBA) for 2017, as well as subscriptions to the Briefcase and School Management News, for a total cost of \$6,116.00 (may vary dependent upon enrollment figures provided by the Ohio Department of Education), and to appoint the following Board members as Legislative Liaison and Student Achievement Liaison for 2017:

Legislative Liaison Will Gravitt

Student Achievement Liaison Dr. James Wolfe

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

Mr. Ewing Mr. Gravitt Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried \_\_\_\_\_ Failed \_\_\_\_\_ to \_\_\_\_\_

**X. DISCUSSION**

- A. AHS/AMS STEM**
- B. 2017-2018 Proposed Calendar**
- C. Fall Third Grade Tests**
- D. Other**

**XI. COMMENTS/QUESTIONS**

- A. Public**
- B. Board Members**

**XII. ADJOURNMENT**

Motion to adjourn the Work Session at \_\_\_\_\_ p.m.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

\_\_\_\_\_  
Mr. Ewing      Mr. Gravitt      Mr. Lefelhoc      Mrs. Saffle      Dr. Wolfe

Carried \_\_\_\_\_ Failed \_\_\_\_\_ to \_\_\_\_\_

REMINDER: Regular Meeting - January 23, 2017 at 7:00 p.m.