ASHLAND CITY SCHOOLS

Administrative Offices 1407 Claremont Ave PO Box 160 Ashland, Ohio 44805 419-289-1117 Fax: 419-289-9534

The Ashland City School District is requesting proposals for the provision of necessary physical, occupational and speech therapy services for students in the district. This solicitation is for the purpose of entering into a contract for the provision of physical, occupational and speech therapy services.

This Request for Proposals ("RFP") contains instructions for submitting a proposal to the district. Any questions concerning this RFP should be directed to Dr. Tammy Stevens who may be reached by email at tasteven@goarrows.org or by phone at 419-289-1117. Verbal responses affecting the proposal shall not be binding on the District or its employees, agents or representatives.

A service provider submitting a proposal in response to this RFP understands that there are certain prerequisites and minimum conditions, and such Provider acknowledges its acceptance of and agreement to these prerequisites and conditions by the act of submitting a proposal.

THE DISTRICT'S ANTICIPATED REQUIREMENTS

Physical, occupational and speech therapy services will be provided to students in grades PreK through 12 on all days when school is in session and such other times as is necessary.

The services will be provided for a three (3) year period, beginning July 1, 2023 through June 30, 2026. A sufficient number of Provider employees will be available at all times to provide uninterrupted services.

Services to be provided include, but are not limited to, those identified or required pursuant to an IEP, the District's RTI/IAT model, a section 504 plan or pursuant to the direction and judgement of the District administration. Upon request reports and information will be provided to the District in timely fashion in order for it to fulfill its responsibilities.

Service personnel may be required to participate in District in-service/trainings. Service personnel will report to the Director, Student Services. Service personnel must provide acceptable current criminal background checks and licensure under Ohio law.

PROPOSALS

Written proposals for the provision of services shall be submitted to the District in accordance with this RFP. Any assumptions made by the Provider shall be clearly expressed in the Provider's proposal. Each proposal will be directed to Dr. Tammy Stevens and must be received no later than Friday, February 10, 2023.

The District reserves the right to consider all relevant and reasonable criteria in selecting a Proposal whether or not such criteria are set forth in this RFP. The District reserves the right, in its discretion, to reject any and all proposals and does not obligate itself to accept the lowest cost proposal if, in its discretion, feels the proposal does not provide the greatest benefit to the District.

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CRITERIA

An agreement shall be made, if any, with the responsible Provider whose proposal is deemed in the exclusive judgement of the District, to be most advantageous to the District, with benefits and other factors considered. Evaluation criteria used to select the successful Provider will include such considerations as may be appropriate, in the exclusive judgment of the District. District reserves the right, in its sole discretion, to modify the criteria, procedure, and required terms of any agreement until such time as any such agreement is executed.

The District reserves the right to consider all relevant and reasonable criteria in selecting a Proposal whether or not such criteria are set forth in this RFP. The District reserves the right, in its discretion, to reject any and all proposals and does not obligate itself to accept the lowest cost proposal if, in its discretion, feels the proposal does not provide the greatest benefit to the District.

Provider shall provide properly licensed and experienced personnel to prove all services as needed.

Provider shall be expected to prove and, prior to issuance of a contract, to show proof of liability insurance of one million ($1,000,000) per occurrence and three million ($3,000,000) maximum aggregate and name the Ashland City School District as an additional insured.

COMPLIANCE WITH DISTRICT POLICIES AND STATE AND FEDERAL LAW

The successful provider must agree to conform to and will be subject to District policies, practices and procedures as the same may be amended from time-to-time. The Provider must comply with all local, state and federal requirements including non-discriminatory hiring, fair employment practices and wage and hour standards.